

Office Management, Finance & Administration Team

VSE General Meeting 2024

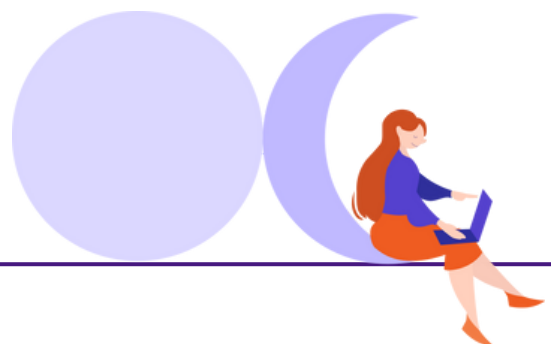
Activity Report May – Nov 2024

Future look Dec – May 2025

Activity Report May – November 2024

Finance:

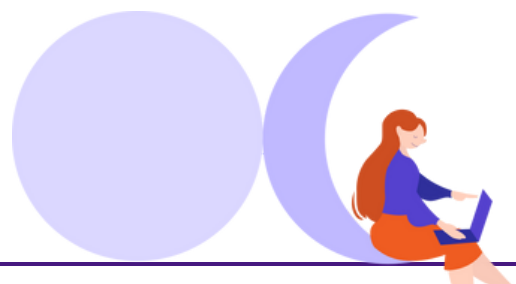
- Revision OG Audit 2023
- FYDO Audit
- Closure annual accounts & audit of 2023 accounts
- Approval of Finance Management Policy
- New accountancy system – Analytics
- Falco add on to the accountancy system
- Election of the new auditor



Activity Report May - Nov 2024

Governance :

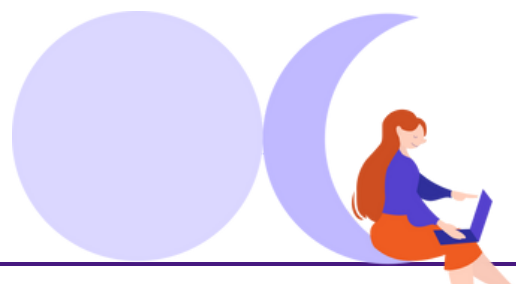
- 2 Executive Board meetings
- 3 Management Team meetings
- General Assembly



Activity Report May - November 2024

HR :

- 2 new employees
- 3 employees were promoted
- 3 new intern



Future look on activities Dec - May 2025

OFFICE MANAGEMENT:

- Transitioning to New Premises

FINANCE:

- Implementation of the new Finance policy
- OG Audit 2024
- Closure annual accounts & audit of 2024 accounts

HR:

- Finalising the HR policies
- Leadership training for senior staff
- Development of well-being policies
- Employment of new staff

GOVERNANCE:

- 2 Executive Board Meetings
- 2 Management Team meetings
- Annual General meeting





THANK YOU!

OFFICE MANAGEMENT, FINANCE & ADMINISTRATION TEAM

VICTIM SUPPORT EUROPE

www.victim-support.eu
info@victimsupporteurope.eu