

Office Management, Finance & Administration Team

VSE General Meeting 2025

Activity Report June 2025 – Dec 2025

Future look January 2026 – May 2026

Activity Report June 2025 - December 2025

Finance:

- AREV Audit
- DISRUPT Audit
- BeneVict CFS
- INVERT CFS
- LitiGate Financial report
- 2gether4victims Financial report (until end of October 2025)



Activity Report June 2025 - December 2025

Governance :

- 3 Executive Board meetings
- 3 Management Team meetings
- General Meeting



Activity Report June 2025 – December 2025

HR :

- 5 new employees (4 on the new BRIDGE project in LT and LV)
- 2 subcontractors
- 2 employees were promoted
- 2 new interns
- 2 new volunteers
- Draft HR policy
- Draft internship
- Draft volunteering policy
- Draft environmental policy
- Draft disability Policy

Future look on activities January - May 2026

FINANCE:

- Audit OG2025
- Closure and Audit of Annual accounts 2025
- Finance training for VSE staff

HR:

- Final HR policy
- Final internship
- Final volunteering policy
- Final environmental policy
- Final disability Policy

GOVERNANCE:

- 2 Executive Board Meetings
- 2 Management Team meetings
- Annual General meeting





THANK YOU!

OFFICE MANAGEMENT, FINANCE & ADMINISTRATION TEAM

VICTIM SUPPORT EUROPE

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