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To: Members of Victim Support Europe

Ref: Formal notification of VSE's Annual General Meeting on 06 June 2023 from 14.00-18.00 CET to be held in:

Dear Members,

We are delighted to inform you that the Annual General Meeting of Victim Support Europe will be held in Meeting Room Grenander 1 / H4 Hotel in Berlin on 06 June from 14.00 to 17.30 CET /Brussels time.

Agenda

The proposed agenda will be sent in the coming month.

Resolutions or potential topics for discussion

Full members are entitled to propose resolutions to the AGM. If you wish to do so, please send your proposal **before 20 May 2023** to info@victimsupporteurope.eu.

In case any member would like to discuss a particular issue at the Annual General Meeting, we kindly ask you to inform us **before 20 May 2023** at the following e-mail: info@victimsupporteurope.eu.

General Information
<p>Who can attend the AGM?</p> <p>VSE welcomes all members to attend the AGM.</p> <p>How to attend</p> <p>To be able to attend the meeting all members will receive by e-mail an invitation link for the meeting.</p> <p>Who can vote at the AGM?</p>

While VSE welcomes the attendance of all members, you must be a Full Member of VSE in order to cast a vote on any matter.

One representative from each full member organisation may vote on behalf of his or her organisation.

How to Vote?

Voting is done by a show of hands **except** for votes relating to members of the Executive Board mandates, which are organised by **secret ballot**.

Board Position Nominations

We take this opportunity to inform you that four Board positions are open for nominations:

The Executive Board discussed the nominations process for the Board positions. During that meeting, it was agreed that the **Associate member** will be invited to join the Executive Board; this is according to the VSE constitution 2020 article 10.3. Election of Board Members (c,i,j,k).

(c) Active members may propose (i) a candidate for the post of Board member, who is a representative of an associate member as long as the board is made up of at least five Board members representing active members; or (ii) two such candidates, if the number of Board members representing active members is greater than five.

(i) Active members can nominate a candidate for the post of board member, who must be a representative of an active member of the association. The designation follows the procedure laid down by the Executive Board. Designations cannot be signed by the designated person.

(j) When they are proposed to sit on the Executive Board, associate members are subject to the conditions described in point (i) above

(k) all candidates for the mandate of member of the board are required to be physically present at the general assembly during which the vote is scheduled, under penalty of having their candidacy suspended, unless in a case of force majeure

The Executive Board nominates **Mr. Miren Spek** from **VICTIM AND WITNESS SUPPORT SERVICE CROATIA** to be voted to the Board.

Executive Board Member **Mr. Gabor Veisz** will end his second term in August. This position is open for nominations.

Executive Board Member **Mr. Tobias Koertner** has informed the Board that he leaves the Board. This position is open for nominations.

Executive Board Member **Mr. Jeffrey De Marco** has informed the Board that he leaves the Board. This position is open for nominations.

We invite full members to consider nominations for these positions. Further details are provided below:

Who can stand for election, or otherwise nominate candidates for election to the Executive Board?

To stand for election, or otherwise to nominate potential candidates, you first must be a Full Member of VSE.

Associate Members may be nominated by the Executive Board to stand for a Board position.

How to apply?

To nominate for the Executive Board member, Full Members must complete the Nomination Form available on intranet under the [dedicated section](#).

Please send your Nomination Form to Keti Varoshlija Botterman at the following address: k.varoshlija-botterman@victimsupporteurope.eu.

Please note that NOMINATIONS are CLOSED at 12pm midnight, on 22 May 2023 (14 clear days before the AGM is taking place in accordance with our Constitution).

IMPORTANT: All candidates for the mandate of member of the board are required to be present at the general assembly during which the vote is scheduled, under penalty of having their candidacy suspended, unless in a case of force majeure.

Please feel free to contact k.varoshlija-botterman@victimsupporteurope.eu should you have any enquiries.

We do hope that everyone will be able to attend the Annual General Meeting 2023 and, on behalf of Victim Support Europe, I look forward to seeing you all in Berlin.

Yours faithfully,
Levent Altan